

**Cattaraugus County Planning Board  
303 Court Street, Little Valley, New York  
October 26, 2017**

**PLANNING BOARD MEMBERS PRESENT:** Charles Couture, Chairman  
Paul Mager, Vice Chairman  
Michael Zaprowski, Secretary  
Florence Fuller, Assistant Secretary  
David McCoy  
Robert Keis  
Andrea Mellon  
Joe Pillittere  
John Sayegh  
James Valent  
Al Ormond

**PLANNING BOARD MEMBERS ABSENT:** Tina Abrams  
Mark Smith

**PLANNING DEPARTMENT STAFF:** Crystal Abers, Director  
Paul Bishop, Planner  
Kate O'Stricker, Development Specialist

**GUESTS:** None

Charles Couture, Chairman, called the meeting to order at 7:00 pm.

**APPROVAL OF MINUTES**

*Joe Pillittere moved with a second from Mike Zaprowski to approve the minutes of the September 26, 2017 meeting as amended. Motion was carried.*

**NEW BUSINESS**

**General Municipal Law Section 239(l) & (m) Referrals**

**Comprehensive Plan Update-  
Town of New Albion and Village of Cattaraugus**

Paul Bishop reported:

- The Town of New Albion and Village of Cattaraugus are collaborating on an update to their comprehensive plan.

- The County Planning Staff reviewed the document and noted the following:
  - 1) numerous clerical changes
  - 2) only minimal mention of agriculture - suggested additional consideration
  - 3) there was no mention of the County's comprehensive plan - we provided them with information and suggested wording that they are in agreement with the findings in the County Plan.

Additional Information:

- Tax Map No: N.A.
- SEQR: None Provided
- Ag Data Statement: N.A.
- Floodplain: N.A.
- Wetlands: N.A.
- Archaeological Sensitive Area: N.A.
- Public Hearing: Not Yet Scheduled

**STAFF RECOMMENDATION:** The proposed action has no significant county-wide or inter-municipal impact with the following advisory:

(1) That the Town and Village complete, as a minimum, a short environmental assessment form and provide the County with a copy.

*Joe Pillittere moved with a second from Andrea Melon to accept the staff recommendation. Motion was carried.*

**Environmental Reviews**

**Gowanda Central School  
SEQR Lead Agency Request for 2017 Capital Project**

Paul Bishop reported:  
Gowanda Central School is requesting SEQR Lead Agency Status for their 2017 Capital Project.

**STAFF RECOMMENDATION:** The Cattaraugus County Planning Board concurs with Gowanda Central School's request to serve as SEQR Lead Agency for their 2017 Capital Project.

*John Sayegh moved with a second from Andrea Melon to accept the staff recommendation. Motion was carried.*

**Intergovernmental Reviews**

Paul Bishop reported that the County received Intergovernmental Review STW #17.27. Received, reviewed, no comment.

**OLD BUSINESS – None****REPORTS / OTHER BUSINESS****Chairman's Report**

Charles Couture discussed finding funding, such as ARC, to help clearing banks along roads that have flooding issues. He believes that a grant should be found to help with flooding issues around bridges in the County. It was noted that FEMA does have flood mitigation grants that can be used for clearing up areas with persistent flooding issues.

**Department Reports****Director's Report**

Crystal Abers reported that she is now presenting a five minute power point to the Development and Ag Committee to keep them updated on department projects. She presented the power point to the Planning Board and plans to do this monthly to keep them informed as well.

The WILMA event at the Little Valley Fairgrounds was held October 21 and 22 with over 40 vendors participating. It was well received and vendors seemed very happy with the turnout of customers. It is estimated that 500 patrons attended the event.

Crystal discussed the work she has been doing with the Genesee Trail, Allegany State Park and other partners to create a trail that reaches from Letchworth State Park to Allegany State Park. They now have buy in from the NYSDOT, DEC and UB. They are working on the portion from Cuba to Hinsdale currently.

**Comprehensive Plan Implementation (Goals Referenced)****Community Revitalization Fund (Goal #6)**

Salamanca has completed the CRF and has sent us their final report and paper work. The town and village of Ellicottville have contacted the office and are planning to apply for a joint project.

**Trail Initiative (Goal #8)**

On October 5<sup>th</sup> Tom Robinson from Barton and Loguidice presented to the County Wide Trail Committee and the Equine Advisory Committee the Executive Summary of the Trail Plan. The completed draft plan is on our website at:

<http://www.cattco.org/form/comment-draft-trail-system-plan>

We will take comments until October 31<sup>st</sup> and hopefully have a final by 11/30/17

### **Land Bank (Goal #6)**

The Land Bank is moving forward with the demolition of seven properties and the rehabilitation of two. Pre-demolition asbestos surveys were completed so they are ready for demo once the RFP process is completed.

Demos- Olean 4, Ashford 1, Mansfield 1, Hinsdale 1

Municipal Problem Properties: The Land Bank is researching the residential problem properties that were identified by the municipalities and are bank owned.

### **EPA Brownfields Grant (Goal #6)**

Pat McGlew reported that we are unfortunately not going to apply for the Brownfields grant this round. For us to be competitive, our poverty rate had to be 20% over the last 30 consecutive years.

### **ARC Community Development Grant (Goal #4)**

We have chosen ***New York Welcomes You*** (Josiah Brown) and ***DMOProz*** from Madison Wisconsin.

Tentative Schedule is as follows:

*Oct -Nov*

Agreement/Contract

Initial "peek" at Destination

Review Initial documentation

*Nov-Dec*

Conference call to discuss documentation received

*Jan-Feb*

Team Assessments

Stakeholder Meetings

*March-April*

Draft Report and Recommendations

*May*

Workshops

Municipalities to receive assessments:

Village of Little Valley, NY

Village of Cattaraugus, NY

Town of Ashford, NY

Town of Carrollton NY

Village of Franklinville NY

Town of Machias, NY

Village of Delevan, NY

**Other**

Paul discussed the Green Infrastructure conference that he, Patrick and Florence attended at Southern Tier West. There were some great speakers including Doug Conroe, Chautauqua Lake Association Director, Jean Schrader, JCC Community College Professor, Joy Kuebler, owner of Joy Kuebler Landscape Architects, and Jeffery Lebsack of Mott MacDonald, the firm that developed the green infrastructure of Walkable Olean. It was discussed that Mr. Lebsack would consider taking a group for a tour of Walkable Olean to show what types of Green Infrastructure were used.

**STW Report**

Bob Keis reported on the following:

- November 8, 2017 from 3:30 - 8:30 pm at Jamestown Community College, Jamestown Campus Training. Topics include SEQR Basics, Walkability and Aging in Place, and Tips on Regulating Telecommunications.
- November 9, 2017 from 12:30 - 5:00 pm at Jamestown Community College, Olean Campus. Training. Topics include SEQR Basics, Walkability and Aging in Place, and Tips on Regulating Telecommunications.
- STEDO: Southern Tier West will soon be offering a NY Ag Loan Fund. It is available for ag producers in five counties: Allegany, Cattaraugus, Chautauqua, Wyoming and Genesee. The loan can be used for any upgrade to the farm and/or capacity building. The loans are 5% interest and will be used as a GAP Fund.
- STW has a new hire, Sam Lewis, who is the new GIS Coordinator. A project he is working on is to GIS the cemeteries in the County.
- STW has canvassed the Municipalities to see if they are going to participate in LUCA (Local Update of Census Addresses)
- Broadband is moving slowly. Round 3 of the NYS Broadband Program should be awarded in the near future. Armstrong was awarded Round 2 funding and is working in the Ashford area.

**Members Forum**

**Andrea Melon:** The Ashford Planning Board had Justin Booth from Make Communities at their last meeting and is working with him on an assessment.

**John Sayegh:** The Residential Plumbing program had more applicants than it could take. The class is capped at 14 with 6 on a waiting list.

**Robert Keis.** STW has started an Angel Fund which is looking for investors that would be willing to invest in small businesses in the area. The investors will be matched up with small businesses in need of funding.

**James Valent:** Agriculture - Horse boarding in the County is a project that someone with a facility should take on.

**Mike Zaprowski:** One more Historic Landmark has been torn down. The building demolished is the Torge building in Salamanca on the corner of River Street and Main

Street. If the owner would have put the money into the building instead of the demolition, it could have been saved.

**NEXT MEETING**

The next meeting of the Planning Board will be held on November 30th, 2017 at 7:00 pm at the County Center in Little Valley.

**ADJOURNMENT**

*Joe Pillittere moved with a second from Florence Fuller to adjourn the meeting at 7:55 pm. Motion was carried.*